

Phase 3 COVID-19 Safety Plan

Welcoming Women and Titch Haven Sessions

Starlight Studio, New Lyric Theatre

Studio Maintenance

Cleaning regime

Rebecca will wear disposable gloves and use self-supplied disposable sanitiser wipes to clean the door handles, stair railings, tables, light switches, aircon remote (if used), pens and any spot cleans necessary before and after sessions.

The premises is to be cleaned regularly. Cleaners are to confirm that they have read the SafeWork Australia COVID-19 cleaning requirements: <https://www.safeworkaustralia.gov.au/covid-19-informationworkplaces/cleaning-prevent-spread-covid-19>

Agreements

All members and contacts will have the participant information emailed to them and it will also be published on both the Welcoming Women and Titch Haven websites. A hard copy will be available at all sessions.

Signage will also be displayed in the studio to remind all to comply with the regulations.

Participants to be encouraged to download and use the COVID-Safe app.

Participant Numbers

Due to the requirements to limit participants to 1 person per 2 square metres – the Starlight Studio Studio can only safely accommodate 15 students + 1 session leader. Additional students will need to leave. Participants are encouraged to pre-book their session online to limit over-size session issues and reduce handling cash.

Studio Access

According to the COVID-19 Safety Plan – the studio can only open if it is supervised and session leaders are available to conduct regular cleaning and enforce distancing.

After handling cash, ensure that hands are washed with soap and water, or a hand sanitiser is used. Rebecca will reiterate social distancing at the start of each session and enforce this rule throughout the session. Participants are encouraged to wear dance sneakers, jazz shoes or socks and avoid bare feet where possible.

Participants are reminded that if they have any signs of illness, such as a sore throat or runny nose, please consider the health of the community and STAY AT HOME. If any person accessing the studio displays signs of any illness, they will be asked to vacate the space, and surfaces will be disinfected immediately.

Records

Accurate records of every person who accesses the studio will be maintained. Participants are asked to complete the sign-in sheet before session commencement by means of Rebecca taking these details (to minimise sharing pens, etc). This is a government requirement to enable contact tracing. In the case of exposure, we will need to be able to immediately contact EVERYONE who accessed the studio – no exceptions.

Rebecca is to be made aware immediately should any participant be suspected of having COVID-19 (i.e. being tested) or is diagnosed with the illness. Rebecca will contact Mary at Bunbury Musical Comedy Group immediately as well as all participants affected.

Everyone has the right to a safe environment, if you do not see the rules being adhered to you, please speak up or let Rebecca know, so that the situation can be rectified. We all have a responsibility to do the right thing.

During the Session

Please remain at least 1.5m away from the other participants. The class sizes have been limited to 15 students (max 1 person per 2m² of space) to ensure this is possible.

There are cleaning products available in the case of issues during sessions.

Participants are asked to use the disabled access toilet only, to limit the amount of cleaning needed.